



**BID BULLETIN NO. 1**  
**For LBP-HOBAC-ITB-GS-20180515-01**

**PROJECT** : **Fifteen (15) Units Laptop Computer (Standard)**  
**IMPLEMENTOR** : **Procurement Department**  
**DATE** : **June 14, 2018**

---

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- The Terms of Reference (Annexes A-1 to A-2), Section VII (Specifications) and Checklist of the Bidding Documents (Item 6) have been revised. Please see attached revised Annexes A-1 to A-2 and the specified sections of the Bidding Documents.

  
**MA. VICTORIA C. VIRAY**  
OIC, Procurement Department and  
HOBAC Secretariat

# Specifications

Specifications	Statement of Compliance
<p>15 Units Laptop Computer (Standard)</p> <p><b>Minimum specifications and other requirements per attached Revised Annexes A-1 and A-2).</b></p> <p>The following documents shall be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> <li>▪ Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.</li> <li>▪ Manufacturer's authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller of the product being offered.</li> </ul>	<p><b>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each specification.</b></p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB</b> Clause 3.1(a)(ii) and/or <b>GCC</b> Clause 2.1(a)(ii)</p> <p><b>Please state here either "Comply" or "Not Comply"</b></p>

<ul style="list-style-type: none"><li>List of service centers in Manila, Cebu and Davao with complete addresses, contact persons and numbers.</li></ul> <p>The winning bidder must affix a sticker/tag/label with company name and after sales contact number(s) or equivalent form of marking on each of the equipment.</p>	
--	--

**Conforme:**

---

Name of Bidder

---

Signature over Printed Name of  
Authorized Representative

---

Position

## **Checklist of Bidding Documents for Procurement of Goods and Services**

**Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.**

**The Technical Component (First Envelope) shall contain the following:**

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).

2. Duly notarized Omnibus sworn statement (sample form - Form No.6).

3. Eligibility requirements

- **Legal Document**

- 3.a PhilGEPS Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or

- 3.b Class "A" eligibility documents as follows:

- Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

- 3.c Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.

- 3.d Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).
- 3.e The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.f The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.g Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.h Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.
- 3.i Manufacturer's authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller of the product being offered.
- 3.j List of service centers in Manila, Cebu and Davao with complete addresses, contact persons and numbers.
- 4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
- 5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
- 6. Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
- 7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder):

7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through the BIR EFPS; and

7.b Income Tax Return for 2017 filed manually or through the BIR EFPS

**The Financial Component (Second Envelope) shall contain the following:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)



## TECHNICAL SPECIFICATIONS

Equipment: Laptop Computer (Standard)	Code:
Date Prepared: June 13, 2018	<i>TS-0403-14</i>

<b>Processor</b>	<b><u>Intel Core i5 8250U Processor (4 Cores, up to 3.4GHz) or better</u></b>
<b>Cache</b>	<b><u>6MB Smart Cache</u></b>
<b>Memory</b>	8GB or better
<b>Memory Type</b>	DDR4 2133MHz
<b>Hard Disk</b>	500GB 7200 RPM SATA or better
<b>Optical Drive</b>	Built-in or External DVD Super Multi Drive
<b>Display</b>	14-inch Full HD anti-glare display at 1920x1080 native resolution
<b>Graphics</b>	Intel HD Graphics 620 or better
<b>Pointing Device</b>	Touchpad with Multi-gesture support, Tile Keyboard (Accupoint plus Clickpad)
<b>Security</b>	Easy Guard Technology, Own Developed BIOS, Trusted Platform Module 2.0, Touch-Style Fingerprint reader, Slot for security lock
<b>Interfaces</b>	3 USB 3.0, VGA, HDMI, Headphone/Microphone combo, SD Card Reader, Docking connector
<b>Audio / Multimedia</b>	Stereo speaker with DTS Studio Sound
<b>Camera</b>	Built-in HD Web Camera with Dual Microphone
<b>Communications</b>	Intel Dual Band Wireless-AC 8265 or equivalent, Bluetooth
<b>Network</b>	Integrated Intel Gigabit 100/1000 Mbps or provide adapter
<b>Operating System</b>	Windows 10 Pro (64-bit) English
<b>Anti-Virus</b>	AV System with Latest Edition (1 Year) (e.g. Norton, Symantec, Trend Micro, Sophos, nod32, Kaspersky, McAfee)
<b>Battery</b>	<b><u>3-cell, 48 WHr Lithium-Ion or better</u></b>
<b>Weight</b>	1.8kg (w/o ODD), 1.9kg (w/ODD)
<b>Others</b>	Kensington Lock or equivalent
<b>Warranty</b>	3 year on parts and labor
	1 year on battery cell

<b>Additional Requirement:</b>
a. Laptop being offered must belong to Top 5 Laptop Computers based in latest IDC Report or the United States Patent Trademark Office, verifiable through web
b. Vendor must provide Manufacturer's Authorization Certificate
c. Vendor or Principal must have Service Centers in key major cities (Manila, Cebu, Davao)
d. With carrying case (bag/sleeve)

Prepared by:

Recommended by:

Approved by:

**EDWARD A. JUAN**  
ITO - LAN Team

**ARCHIEVAL B. TOLENTINO**  
SITO - LAN Team

**ENRIQUE L. SAZON Jr.**  
AVP - NOD